

Report Writing Template: Exploring the Local Park

Learning objective: To write a clear and concise report about a visit to the local park, including details about the environment, wildlife, and personal experiences.

Write a report about your visit to the local park. Imagine you are a park ranger and you need to write a report about what you saw during your visit. Use the template below to help you.

Yesterday, I visited our local park with my family. The park was very busy with people playing and having fun. As I walked through the park, I noticed the following things:

Word bank: trees · flowers · birds · park benches · swings · sand · water · wildlife

1. What did you see when you walked through the park? (2 marks)

2. Describe one type of wildlife you saw in the park. (3 marks)

3. What did you do during your visit to the park? (2 marks)

4. Write one thing you liked about the park. (1 mark)

5. Write one thing you think the park could do to make it better. (1 mark)

6. Conclusion: What did you learn from your visit to the park? (2 marks)

Draw: Draw a picture of something you liked about the park.

A large, empty rectangular box with a thin black border, intended for a student to draw a picture of something they liked about the park.

Extension challenge: Imagine you are a park ranger and you need to write a report about a special event that happened in the park. What would you write about and why?