

Designing a Non-Chronological Report: The Fantastic Forest Fungi

Learning objective: To understand the structural features of a non-chronological report by planning and illustrating a clear, informative layout.

Imagine you are writing a report about a magical, newly discovered mushroom found by Bea the Honeybee. Use this sheet to plan the layout of your report. You must include a title, an introduction, sub-headings, and a diagram with labels to help the reader understand your facts.

Draw: Create a visual plan for a non-chronological report page. Use a clear, organised layout. Include a large, detailed sketch of a mushroom in the centre with lines pointing to specific parts for labelling. Leave space for a title at the top, two rectangular blocks for text paragraphs, a sub-heading above each paragraph, and a small decorative box for a 'Did You Know?' section. Keep the style tidy and informative, like a textbook page.



Label words: Title · Sub-heading · Introduction · Diagram · Caption · Fact box · Technical vocabulary · Present tense

Steps:

1. Step 1: At the top of your drawing area, draw a clear, catchy Title for your report. Why is a title important for the reader?

2. Step 2: Draw a box to represent your 'Introduction' paragraph. What two things should an introduction tell the reader?
3. Step 3: Draw a large mushroom in the centre. Add three labels using technical vocabulary (e.g., 'cap', 'gills', 'mycelium'). Why do reports use diagrams?
4. Step 4: Create a small 'Did You Know?' fact box in the corner. Why do writers include these in reports?
5. Step 5: Write one sub-heading that would be suitable for a section about where this mushroom grows.