Grade 3 ELA Assessment: Report Writing

Learning objective: To demonstrate understanding of report writing, including structure, vocabulary, and techniques for engaging the reader.

Answer the questions in full sentences, using correct spelling, punctuation, and grammar. Show all working and calculations where necessary. There are 25 marks in total.

Word bank: introduction · method · results · conclusion · imagination · description · details

1. What are the main sections of a report and what do they tell the reader? (2 marks)

2. How do you engage the reader in a report? Use an example. (3 marks)

3. What is the purpose of an introduction in a report? Write a short example. (2 marks)

4. Describe a time when you had to write a report. What was it about and what did you learn from the experience? (4 marks)

5. What are the key features of good report writing? Use the word bank to help you. (3 marks)

6. Imagine you are a park ranger and you need to write a report about the wildlife in the park. What would you include in the report and why? (5 marks)

7. How do you use vocabulary and grammar to make a report interesting and easy to read? (3 marks)

Draw: Draw a diagram of a report, labelling the different sections and explaining what they contain.

Extension challenge: Write a short report (approx. 150-200 words) about a school project you have completed recently. Include an introduction, method, results, and conclusion. Use vocabulary and grammar from the word bank to help you. Total: /25