

The How-It-Works Guide: An Explanation Text Template

Learning objective: To write a clear and logical explanation text using causal conjunctions and technical vocabulary to describe a process.

Use this template to explain how something works or why something happens. Think about your chosen topic (e.g., how a honeybee makes honey or how a rainbow forms). Use the 'Word Bank' to help you link your ideas together and remember to use numbered steps for the main process.

Word bank: consequently · subsequently · furthermore · as a result · due to · in addition · because · therefore

1. Title and Introduction: Write a clear title for your explanation. Then, write a short opening paragraph that introduces the topic and tells the reader why this process is interesting. (2 marks)

2. The Beginning: Describe the first stage of the process. What equipment or conditions are needed to start? (2 marks)

3. The Middle Steps: Explain the main stages of the process in the correct order. Use numbered points or time conjunctions to make the sequence easy to follow. (3 marks)

4. The Final Result: Explain what happens at the very end of the process. What is the final outcome or product? (2 marks)

5. Technical Glossary: Choose three tricky or scientific words you used in your text and write a simple definition for each one. (3 marks)

Extension challenge: Exchange your finished explanation with a partner. Can they follow your steps to understand exactly how the process works? Check if they can identify at least two causal conjunctions you used.