

Investigating Our Natural World: A Report Writing Guide

Learning objective: To structure a non-chronological report using formal language, subheadings, and clear organisation.

Follow this scaffold to write an informative report about an animal or habitat. Use the word bank to help you link your ideas and make your writing sound professional. Remember to write in the third person and use the present tense.

The magnificent Honeybee (*Apis mellifera*) is a vital insect that plays a crucial role in the health of our global ecosystems.

Word bank: Furthermore · In addition · Conversely · Consequently · Typically · Notably · Specifically · In contrast · For example · As a result

1. Introduction: Describe the subject of your report. Start by writing: 'The [subject] is a fascinating creature that lives in...' (2 marks)

2. Physical Appearance: Describe what your subject looks like. Start by writing: 'One of the most distinctive features of the [subject] is...' (2 marks)

3. Habitat and Diet: Where does it live and what does it consume? Start by writing: 'Typically, this species prefers to inhabit...' (2 marks)

4. Interesting Behaviours: What does it do during the day? Start by writing: 'Notably, this animal exhibits unique behaviour such as...' (2 marks)

5. Explain why this creature is essential to its environment. How would the habitat change if this animal were to disappear? (3 marks)

6. Compare and contrast this creature with another animal you have studied. How are they similar, and how are they different? (3 marks)

Extension challenge: Justify your answer: If you were tasked with protecting this creature's habitat, which two measures would you prioritise and why? Write a short persuasive paragraph explaining your choice.