

Mastering Non-Chronological Reports with Max and Pip

Learning objective: To understand the structural and linguistic features of non-chronological reports suitable for Class 4.

Use these flashcards to test your knowledge of non-chronological reports. Read the term or question on the front, then flip to reveal the definition or explanation on the back.

What is the purpose of a non-chronological report?

To provide information about a specific subject or topic without following a particular time order.

What is a subheading?

A small heading used to break the text into smaller sections, making it easier for the reader to find specific information.

Should a non-chronological report be written in the first, second, or third person?

It should be written in the third person (using words like 'it', 'they', or 'he/she') to remain objective.

What tense is typically used in a non-chronological report?

The present tense, because the facts are generally true all the time.

What is a caption?

A short piece of text placed near an image to explain what the picture is showing.

Why do we include a glossary at the end of a report?

To explain the meaning of difficult or technical vocabulary used within the text.

Define a 'fact' in the context of a report.

A statement that can be proven to be true and is not based on personal opinion.

What is the purpose of the 'Introduction' section?

To hook the reader and briefly define or identify the subject being discussed.

Why is 'Formal Tone' important in a report?

It ensures the information sounds professional, serious, and informative rather than like a casual conversation.

What does 'Classification' mean in a report about animals?

It describes which group or family the animal belongs to, such as mammals, reptiles, or birds.

Max the monkey wants to write a report. Should he use a variety of conjunctions?

Yes, using conjunctions like 'however', 'although', and 'furthermore' helps to link ideas and make the writing flow better.

What is a 'Layout' feature?

Any visual element that helps organise the information, such as bullet points, diagrams, bold text, or photographs.