

Class 5 Non-Fiction Assessment: Report Writing

Learning objective: To demonstrate understanding of the features, purpose, and language of formal report writing.

Read the information carefully and answer all questions in full sentences where required. Ensure you use formal tone throughout your writing.

The Great Oak is a deciduous tree native to the United Kingdom. It belongs to the genus *Quercus* and can live for over 1,000 years. These trees play a vital role in our ecosystem, providing a habitat for hundreds of different species of insects, fungi, and birds. During the autumn, the oak produces acorns, which are a primary food source for squirrels and jays. Protecting these trees is essential for maintaining biodiversity in British woodlands.

Word bank: Subheadings · Classification · Formal tone · Technical vocabulary · Present tense · Third person · Factually accurate

1. Identify two grammatical features used in the passage above that are typical of a formal report. (2 marks)

2. Why is it important to use the third person when writing a report about nature? Explain your answer. (3 marks)

3. Nova the Owl is writing a report about the night sky. Suggest two appropriate subheadings she could use to organise her information. (2 marks)

4. Define the term 'technical vocabulary' and provide one example found in the passage. (3 marks)

5. Max the Monkey is writing a report on how to save money for a school trip. He has saved £4.50 from his pocket money and needs £12.75 in total. Write a short, formal paragraph (3-4 sentences) explaining the importance of saving, using the third person. (5 marks)

6. Explain why a report must be 'factually accurate' rather than based on personal opinion. (5 marks)

Draw: Draw a clear, labelled diagram that could accompany a report about the life cycle of a honeybee, as Bea the Bee would teach it.



Extension challenge: Imagine you are writing a report for Pip the Bookworm about the history of libraries. Write a 100-word introduction including a clear definition and a classification statement. Total: /25