

Kit's Spreadsheet Basics Flashcards

Learning objective: To understand key vocabulary used when working with digital spreadsheets.

Read the front of each card. Try to guess the answer before looking at the back. Use the word bank to help you.

What is a single box in a spreadsheet called?

Cell

What do we call the vertical line of cells marked with letters?

Column

What do we call the horizontal line of cells marked with numbers?

Row

What is the information or numbers you type into a spreadsheet called?

Data

What is a set of instructions used to do maths in a cell?

Formula

What is the name of one single page in a spreadsheet file?

Sheet

What is the result when you add up a list of numbers?

Total

What do we call it when we put a list in order, like A to Z?

Sort

What is a number or word placed inside a cell?

Value

What symbol must a formula always start with?

Equals sign (=)