

Spreadsheet Superstars: Organising the Digital World

Master the Grid: Let Kit the Fox show you how to turn numbers into insights!

- A spreadsheet is a grid made up of individual boxes called 'cells'. Each cell is identified by a letter for its column and a number for its row, such as A1 or B4.
- Columns run vertically from top to bottom and are labelled with letters. Rows run horizontally from left to right and are labelled with numbers.
- Spreadsheets are powerful tools for calculations. By typing a 'formula' starting with an equals sign (=), the computer can add, subtract, multiply, or divide numbers automatically.
- Data can be sorted in a spreadsheet to make it easier to read. You can arrange numbers from smallest to largest or sort names into alphabetical order in just a few clicks.
- If you change a value in a cell that is part of a formula, the spreadsheet instantly updates the result. This makes it perfect for testing different scenarios quickly.

Did you know? Did you know? The very first electronic spreadsheet, called VisiCalc, was invented in 1979. Before then, accountants had to draw massive grids on giant pieces of paper with pencils and erasers! If they made one mistake, they had to start the whole page again.

Key vocabulary: Cell · Column · Row · Data · Formula · Label · Value