

Help Max Write a Letter

Learning objective: To learn the structure of a formal or informal letter by ordering parts and filling in missing information.

Max the monkey wants to write a letter to Pip the caterpillar to thank him for a gift. The parts of his letter have got mixed up! Read the sentences below and fill in the blanks using the word bank. Then, number the parts of the letter from 1 to 5 to show the correct order.

Word bank: Dear · Sincerely · thoughtful · present · fun

1. 1. [] '_____ Pip,' (Greeting) (1 mark)

2. 2. [] 'Thank you for the _____ you sent me. It was very _____.' (2 marks)

3. 3. [] 'We had so much _____ reading together last week.' (1 mark)

4. 4. [] '_____', (Closing) (1 mark)

5. 5. [] 'Max' (Signature) (1 mark)

Draw: Draw a picture of Max the monkey posting his letter in a postbox for Pip the caterpillar.



Extension challenge: Write one extra sentence to add to the middle of the letter telling Pip what your favourite book is.