

Max the Monkey's Letter Writing Quiz

Learning objective: To identify the features of a formal or informal letter and understand how to structure writing correctly.

Hello! I am Max. I love solving puzzles. Read the questions carefully and pick the best answer. You can use the word bank to help you.

Answer Key: 1. A (Address), 2. True, 3. C (Greeting), 4. False, 5. Sign-off, 6. B (Informal), 7. True, 8. Paragraph, 9. D (Date), 10. False.

Word bank: Greeting · Sign-off · Address · Date · Paragraph · Formal · Informal

1. 1. Where do you write the sender's address in a letter? A) Top right* B) At the end C) In the middle D) On the back (1 mark)

2. 2. True or False: You should always write the date on a letter. (1 mark)

3. 3. What do you call the 'Dear...' part of a letter? A) The ending B) The middle C) Greeting* D) The title (1 mark)

4. 4. True or False: You must always use long, difficult words in every letter. (1 mark)

5. 5. What is the word for the 'Yours sincerely' or 'Best wishes' part at the end? (1 mark)

6. 6. If you are writing to a friend, what style is the letter? A) Formal B) Informal* C) Scary D) Angry (1 mark)

7. 7. True or False: You use paragraphs to keep your ideas organised. (1 mark)

8. 8. What do we call a block of writing that covers one main idea? (1 mark)

9. 9. Where does the date go? A) Bottom B) Left C) Middle D) Top right* (1 mark)

10. 10. True or False: You do not need to sign your name at the end of a letter. (1 mark)

Draw: Draw a picture of Max the Monkey writing a letter to his friend Pip the caterpillar.
Show the address in the top corner!

A large, empty rectangular box with a thin black border, intended for a drawing of Max the Monkey writing a letter to Pip the caterpillar.

Extension challenge: Write a short letter to a friend or family member. Remember to include the date, a greeting, and a sign-off.