

How It Works: An Explanation Text Template

Learning objective: To structure an explanation text using logical sequencing, causal conjunctions, and technical vocabulary.

Use this template to explain how a process works (e.g., how a volcano erupts, how a bicycle works, or how honey is made). Ensure you use a formal tone, clear headings, and causal links like 'consequently', 'due to', and 'as a result' to guide your reader through the steps.

Word bank: consequently · furthermore · subsequently · mechanism · process · catalyst · therefore · triggered by · sequence

1. Introduction: State the name of the process you are explaining and provide a brief definition or 'hook' to capture the reader's interest. (2 marks)

2. The Equipment/Requirements: List the key components or conditions needed for this process to begin. (2 marks)

3. Step-by-Step Sequence (Part 1): Describe the initial stages of the process. Remember to use time-related conjunctions. (3 marks)

4. Step-by-Step Sequence (Part 2): Describe the final stages of the process, explaining what happens as a result of the previous steps. (3 marks)

5. Conclusion: Summarise the importance of this process or what the final outcome is. (2 marks)

Extension challenge: Challenge: Add a 'Did you know?' box at the bottom containing an interesting, technical fact related to your topic to engage your audience further.