Mastering Non-Chronological Reports with Kit the Fox

Learning objective: To understand the structural and linguistic features of a non-chronological report and apply them to a piece of independent writing.

Read the questions carefully and use your knowledge of non-fiction text features to answer. Ensure you use formal, objective language suitable for a report.

Kit the Fox is planning to write a detailed non-chronological report about the life cycle of a honeybee to help Bea the Bee. He needs to ensure his writing is clear, informative, and follows the correct structure for a Grade 5 non-fiction report.

Word bank: subheading · classification · factual · third-person · present tense · technical vocabulary · formal · caption

1. Explain why non-chronological reports are written in the third-person rather than the first-person. How does this affect the tone of the writing? (2 marks)

2. List three essential structural features you would expect to see in a well-organized non-chronological report. (3 marks)

3. Why is it important to use technical vocabulary in a report? Give an example of a technical term you might use if writing about the solar system with Nova the Owl. (2 marks)

4. Rewrite this sentence to make it more formal and suitable for a report: 'I think that bees are really important because they help plants grow.' (2 marks)

5. What is the purpose of including a 'Did You Know?' box or a 'Glossary' in a report? How do these benefit the reader? (2 marks)

Draw: Draw a layout plan for a non-chronological report page. Include boxes to show where the title, subheadings, an image, a caption, and a text block would be placed.

Extension challenge: Choose a subject you are an expert in (e.g., a hobby or an animal). Write an introductory paragraph for a non-chronological report about it, ensuring you use the present tense and a clear, objective tone.