Kit's Clever Computing: Mastering Spreadsheets

Learning objective: I can identify the main parts of a spreadsheet and understand how they help us organise information.

About 15 minutes. Grown-up tip: Ask your child to imagine a shop inventory and explain how a spreadsheet could help the shopkeeper track items.

Use these flashcards to test your knowledge! Look at the front of the card, think of the answer, then check the back. For example, if the front says 'What is a cell?', the answer is 'The box where a row and column meet'.

What is a spreadsheet?	A computer programme used to store and organise data in a grid.
What do we call the horizontal line of boxes in a spreadsheet?	A row.
What do we call the vertical line of boxes in a spreadsheet?	A column.
What is a cell?	The single box where a row and a column meet.
How are columns usually labelled in a spreadsheet?	Using letters (like A, B, C).
How are rows usually labelled in a spreadsheet?	Using numbers (like 1, 2, 3).
What is 'data' in a spreadsheet?	The information you type in, like numbers, names, or prices.
If you want to add up a list of prices in a spreadsheet, what do you use?	A formula.
Why is it helpful to use a spreadsheet instead of paper?	You can change numbers easily and the computer does the maths for you.
What is the name of the small box that shows which cell you have clicked on?	The active cell (or cursor).